



**WAIVER OF HIGH SCHOOL UNIT  
INSTRUCTIONAL TIME**  
DEPARTMENT OF PUBLIC INSTRUCTION  
SCHOOL APPROVAL & OPPORTUNITY  
SFN 58169 (Rev. 12/2017)

RETURN TO:  
Department of Public Instruction  
School Approval and Opportunity  
600 East Boulevard Ave., Dept. 201  
Bismarck, ND 58505-0440  
Fax: (701) 328-0201

North Dakota Century Code [15.1-06-08](#) – Waiver. A district/school may apply to the superintendent of public instruction for permission to alter the amount of instructional time per unit required by NDCC Chapter [15.1-21-03](#) and stated in North Dakota Administrative Code [67-19-02](#) in order to be more innovative.

*Due date – Prior to the school year for which the reconfigured school calendar is being sought:*

- *Initial applications must be received by March 1*
- *Extended applications must be received by July 1*

Please Check One

- ☐ Initial Application - 1 school year only (Complete all sections except Question 4)
- ☐ Initial Extension - 1 additional year (Complete the demographic information and Question 4)
- ☐ Additional Extension - 2 additional years (Complete the demographic information and Question 4)

*Demographic information – found in the [Educational Directory](#), Section D*

District/School Name	County Number	LEA Number	School Number
Mailing Address	City	State	ZIP Code
Administrator	Telephone Number	Date	School Year(s)
E-Mail Address			

1. Please provide a detailed account of the waiver requested and the reasons for the waiver. Include relevant educational research and trends to support the request.

2. Provide a written statement of the mission or philosophy, the goals and the objectives of the school, and how the waiver of the standard or high school unit instructional time will support the statement and enhance student learning.

The proposal must include how the proposal will: (1) encourages innovation; and (2) has the potential to result in improved educational opportunities or enhanced academic opportunities for students. A copy of the goals and objectives must be attached to this application (NDCC 15.1-06-08).

*Evaluation Plan – explain specific plans to evaluate topics in Section 3. Attach additional pages if more space is needed.*

3a. Student performance.

3b. Any innovations and their success rate.

3c. The change to educational/academic opportunities for students.

*Due date: A request for extension must be received prior to July 1 of the year in which the waiver terminates.*

4. If you are requesting an extension of a waiver granted previously under NDCC 15.1-06-08, provide evidence of: (1) innovation occurring because of the waiver; or (2) enhanced educational/academic opportunities provided to students because of the waiver.

Administrator Signature	Date
Board Chairperson Signature	Date

**For Department Use Only**

Date Waiver Application Received	Date Waiver Application Approved	Date Waiver Application Denied
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